

University of Exeter

Lead Mentor Training, Development and Consultation





Sharing Good Practice





Mentor Training: The BP Phase Instructions and Profile Descriptor



Beginning Practice Phase Instructions

This phase covers the autumn term taught course and two weeks of school experience. During school experience, classroom contact time is 12 hours per week in this phase and is likely to be mainly observation. Trainees will start to use the Exeter Model Training Tools to teach short episodes, supported by team planning with the class teacher. A lesson plan should be written for each episode and submitted to the Lead Mentor or relevant class teacher at least 48 hours in advance.

Use of the IDP in the BP phase

University tutors will support trainees to understand the Exeter Model tools during the autumn term.

The Exeter Model training tools for the two weeks of school experience are programmed for trainees and can be seen on the timeline.

During the BP phase trainees are required to complete:

- Exeter Model training tools during school based work:
 - 1 Weekly Development Meeting record per week with Lead Mentor
 - 2 demonstrations and agendas per week (using demo/agenda template)
 - 2 observations per week on lesson episodes

Lead Mentors complete Beginning Practice Feedback by the end the two weeks of school experience which is within the BP FRAP template



Beginning Practice Phase Instructions

Beginning Practice FRAP

Trainees complete the Beginning Practice FRAP within their IDP during the phase. Their Personal Tutor will confirm whether the trainee has met the phase. The Lead Mentor feedback form contributes to this assessment.



Behaviour Management

Learn That

You understand that good teaching has a positive impact on pupil outcomes through setting high expectations of all pupils. You know that teachers act as role models for pupils, influencing their attitudes and behaviour, and that the role of the teacher is particularly important for pupils from disadvantaged backgrounds. You understand the importance of creating positive relationships with pupils and a culture of mutual respect.

You know how safe classroom environments are created and maintained through development of cultures of trust and mutual respect, consistent use of rules, routines and consequences and, where relevant, through safe practices in practical settings. You understand how theories of motivation relate to behaviour management, and that prior experiences impact pupils' attitudes to learning.

Learn How

You contribute to the creation of a positive classroom culture with high expectations, through verbal and non-verbal communication. You begin to use the school behaviour policy, setting clear expectations for behaviour.



Pedagogy

Learn That

You know how subject-specific research informs pedagogy in your curriculum area, including how children learn and how learning can be sequenced.

You know that lessons should be structured and that learning should be scaffolded, drawing on pupils' prior knowledge and incorporating opportunities to assess pupils' misconceptions, and how modelling and worked examples are used to scaffold clear explanations.

You are aware of research relating to questioning, classroom talk, group activities and grouping structures, homework, and the role of regular practice and can explain how this influences planning for learning within your subject.

You understand that teaching should adapt responsively to different pupils' needs, including those with SEND and EAL.

You know how your placement school supports pupils from disadvantaged backgrounds.

Learn How

You draw on subject and curriculum knowledge to plan episodes which develop key concepts, knowledge and skills, scaffold learning and provide challenge, with support from the class teacher.

You can explain concepts to pupils using verbal and visual representation, examples and modelling.



Curriculum

Learn That

You have a secure knowledge and understanding of the subject you are teaching.

You are beginning to understand general principles of curriculum design and are aware that curriculum sequencing is important. You understand how pupils' literacy is developed, including the use of systematic synthetic phonics in early reading, and know how literacy and numeracy can be supported within your subject teaching.

Learn How

You have observed how the curriculum is delivered in your placement school.



Assessment

Learn That

You know how subject-specific research informs assessment in your curriculum area.

You understand the importance of effective assessment, including the principles of using verbal and written feedback, and how assessment supports the development of pupils' metacognition and self-regulation.



Professional Behaviours

Learn That

You know that teachers are accountable for achieving the highest possible standards in work and conduct and maintain high standards in their own attendance and punctuality.

You understand that a teacher acts with honesty and integrity.

You understand that a teacher has proper and professional regard for the ethos, policies and practices of the school in which they teach, and maintains high standards in their own attendance and punctuality.

Drawing on knowledge of educational research, you understand the rationale for expert mentoring, feedback and reflective practice in learning to teach and the importance of professional relationships with colleagues and parents.

You understand how to effectively work with Teaching Assistants.

You understand your responsibilities in relation to child protection in school.

You have developed your knowledge and understanding of how British Values are taught in secondary schools.



Professional Behaviours

Learn How

You are starting to build positive relationships with colleagues, work with mentors to identify targets for development, and respond proactively to feedback and advice. You are developing strategies to prioritise tasks and keep on top of organisation. You engage critically with educational research, drawing on a range of sources and starting to relate these to practice.

You evaluate episodes, drawing on subject-specific pedagogy and theories of learning to relate teaching to pupil learning.

You can explain the pedagogical principles which behind some teaching activities, articulating how these relate to subject-specific research into how children learn.





Mentor Training: The BP FRAP



Beginning Practice Feedback Instructions

Beginning Practice Feedback

Comments on trainee's induction Period

Trainee Reflection Instructions

Behaviour Management -Trainee Reflection and Evidence

Pedagogy - Trainee Reflection and Evidence

Curriculum -Trainee Reflection and Evidence

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The trainee has demonstrated the following:

Empathy and respect for/understanding of children and young people

Understood the school behaviour policy and demonstrated high expectations, contributed to a positive classroom culture. Was proactive at gaining an understanding of core policies and practices in school, including how the school supports pupils fro disadvantaged backgrounds.

Used their subject and curriculum knowledge to pla episodes which developed key concepts, knowledge and skills, scaffolded learning and provided challenge, with support from the class teacher.

Explained concepts to pupils using verbal and visual representation, examples and modelling.

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Beginning Practice Feedback Instructions

Beginning Practice Feedback

Comments on trainee's induction Period

Trainee Reflection Instructions

Behaviour Management -Trainee Reflection and Evidence

Pedagogy - Trainee Reflection and Evidence

Curriculum -Trainee Reflection and Evidence

an understanding of core policies and practices in school, including how the school supports pupils fro disadvantaged backgrounds.

Used their subject and curriculum knowledge to pla episodes which developed key concepts, knowledge and skills, scaffolded learning and provided challenge, with support from the class teacher.

Explained concepts to pupils using verbal and visua representation, examples and modelling.

The ability to evaluate episodes of teaching, drawing on subject-specific pedagogy and theories of learning to relate teaching to pupil learning

Built positive relationships with colleagues, worked with mentors to identify targets for development, and responded proactively to feedback and advice.

Able to prioritise tasks and keep on top of organisation.

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Beginning Practice Feedback Instructions	This section is to be completed by the Lead Please provide any comments about the trainee's
Beginning Practice Feedback	strengths and areas for development)
Comments on trainee's induction Period	
Trainee Reflection Instructions	
Behaviour Management - Trainee Reflection and Evidence	Last updated:
Pedagogy - Trainee Reflection and Evidence	
Curriculum - Trainee Reflection and Evidence	<< Prev
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Beginning Practice Feedback Instructions

to be completed by Tutor Total number of days' absence during the autumn term up to the

Beginning Practice Feedback

Comments on trainee's induction Period

Trainee Reflection

Instructions

Behaviour Management -Trainee Reflection and Evidence

Pedagogy - Trainee Reflection and Evidence

Curriculum - Trainee Reflection and Evidence

Assessment - Trainee Reflection and Evidence

Professional Behaviours - Trainee Reflection and Evidence

Trainee Comments

Personal Tutor assessment

Submit



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- to be completed by Tutor Total number of days' absence during the autumn term up to the completion of this FRAP	•
Last updated:	
PERSONAL TUTOR STATEMENT: The trainee has met all the expectations of the Beginning Practice phase and is ready to move on to the Consolidating Practice Phase.	
Last updated:	
Guidance for Personal Tutors	
In order for the trainee to meet the requirements of the phase, they must have reflected on and evidenced the profile descriptor. Please review all sections of this FRAP and look at the evidence that the trainee has linked to the Profile Descriptor section then complete the Personal Tutor Statement as 'met' and then submit.	
The Lead Mentor Feedback form	
The feedback from the Lead Mentor supports the statements in the profile descriptor that relate to School-based-work. If the Lead Mentor has not completed this, the trainee should go back to the school and ask for it to be completed. Exeterpartner can help if the issue is due to IDP access or the lack of availability of a Lead Mentor to complete. If the trainee missed some or all of their placement, or any of the feedback says 'no' then it is your judgment as their tutor as to whether they have met the phase. They would need to	•
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Curriculum Focus



Specialist Subject Knowledge & Pedagogy

Secondary PGCE programme

Professional Learning Education and Professional Studies

Curriculum

The Core Content Framework for ITT is NOT the curriculum. It is a statutory entitlement which our curricula include.

Each trainee follows a carefully designed and sequenced curriculum in their subject, identifying what they are learning across both University-led teaching and school placements.

Every subject has a Study Guide, Curriculum Sequence and CCF Map which outlines this sequenced curriculum and show when and how the CCF minimum content is included. It also contains the timetable for the autumn term so you can know exactly what they have covered and when they covered it.



Study Guide, Curriculum Sequence & CCF Map

- Administrative Information
- Programme Aims
- Guidance for Learning and Communicating Online
- The Exeter Electronic Learning Environment (ELE)
- Electronic Individual Development Portfolio
- Online Communication
- Tutorials
- Peer Teaching



- Enrichment Opportunities Throughout the Year
- Assessment
- The Curriculum
- Theoretical Framing
- Curriculum Sequence
- Curriculum Mapped against the CCF



Research: Effective Groupwork in Maths



Is Groupwork Effective?

Placing pupils into groups does not mean that effective collaborative group work is necessarily occurring



(Fujita et al., 2021)

Effective Groupwork

For effective collaborative group work in problem solving ensuring that the group assist each other in developing their conceptual understanding rather than merely relying on the highest achieving pupil's answer is crucial



(Pifarré & Li, 2018)

Effective Groupwork

encouraging each other, expressions of humility

giving clear elaborated explanations, equal participation with everyone in the group actively involved in each problem

actively seeking agreement from others, not moving on until it is clear that all in the group understand

asking open questions

sharing smiles and laughter

willingness to express intuitions, indicating mutual respect in tone and responses

taking time over solving problems seen in accepting pauses and giving elaborated explanations when asked.



in tone and responses s and giving elaborated explanations

(Wegerif et al., 2017)

Characteristics of Effective Group Thinking

Collective action occurs when individual learners are not, by themselves, able to engage in an appropriate kind of mathematical activity likely to help their understanding to grow. Instead, there emerges a need to look to others within the group to participate in this process and it is through this shared action that Collective Image Making, Collective Image Having, and Collective Property Noticing occurs



(Martin & Towers, 2015)

Effective Strategies in Groups

- eliminating possible wrong answers
- stating their reasons
- trying to establish images of the problem
- asking others for agreement
- careful checking of work and thus overcoming silly mistakes
- exploratory, rather than disputational types of talk





(Fujita et al., 2021)